IDPE Code of behaviour for events

The Institute of Development Professionals (IDPE) is committed to providing opportunities to access a community of professionals working in fundraising and alumni relations in schools (known collectively as 'development'), to share ideas, experiences and seek support. These events include, but are not limited to, regional meetings, peer group forums, workshops, seminars and conferences – these events include those that are 'in person' or those that occur online via Zoom or similar platform. This code of behaviour applies to anyone who attends any IDPE run event and includes, but is not limited to IDPE members, corporate partners, prospective members, or partner organisations.

To make sure everyone receives maximum benefit from our events, it is important that these are a safe, secure and confidential forums to discuss challenges and opportunities that are presented openly and honestly. We therefore request that all those attending events:

1. conduct themselves in a professional manner and treat all attendees with respect at all times
2. listen to what others have to say without judgement and contribute positively to discussions
3. constructively challenge experiences or offer an alternative viewpoint
4. share what they learn in meetings with others, in the spirit of sector learning
5. specify if information should not be shared more widely outside of the meeting
6. respect that there will be times when there are differences of opinion and that strategies that have worked for one school may not work in all
7. draw attention to any potential conflict of interest that may arise in the meeting, for example where a member may also be working for a business in the capacity of a consultant

Behaviours that will not be tolerated by IDPE, include but are not limited to:

1. discriminatory or offensive actions or comments related to a person's gender, race, sexual orientation, disability, appearance or other aspects of identity or protected characteristics
2. sexual harassment, such as verbal innuendo and sexual comments, jokes or stories
3. physical contact without consent or patterns of inappropriate social contact

4. threats of violence or incitements of violence against anybody

5. publication or sharing of confidential or sensitive information

Should you attend an IDPE event where you feel the code of behaviour has been breached, or you have concerns about any messages that have been promoted at an IDPE event, we encourage you, at the earliest opportunity, to speak directly to a member of IDPE staff or IDPE volunteer (regional vice president or forum lead) at the event. Alternatively, contact the IDPE office on info@idpe.org.uk or 01225 829030 to raise your concerns in the first instance.

Please also be aware of IDPE's code of conduct and IDPE's complaint's policy and procedure.